

GERMANTOWN POLICE DEPARTMENT

REQUEST TO RIDE FORM

ANSWER ALL QUESTIONS. PLEASE PRINT OR TYPE. DATE _____

Name _____ Date of Birth _____ Sex ____
Last First Middle

Address _____ City _____ State _____ Zip _____

Place of Employment _____ Work Phone _____

Drivers License Number _____ Email _____

Home Phone _____ Cell Phone _____

Briefly state your reasons for wanting to ride in a police squad car _____

Circle the day of the week and the four-hour time span(s) you would like to ride:

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6 AM – 10 AM	10 AM – 2 PM	2 PM – 6 PM	4 PM – 8 PM	6 PM – 10 PM	10 PM – 2 AM	

Applicant's Signature

FOR OFFICIAL USE ONLY

This request has been approved / disapproved by _____
Name Rank

Remarks _____

He / She will report to _____ on _____ at _____
Shift Supervisor Date Time

This person was assigned to ride with _____
Name Rank

Between the hours of _____ and _____ on _____
Time Time Date

Shift Supervisor Signature

**GERMANTOWN POLICE DEPARTMENT
INSTRUCTIONS FOR THE CITIZEN RIDE-ALONG PROGRAM**

1. REQUEST TO RIDE FORM

- A. Complete this form, answering all questions.
- B. Leave the completed form at the Germantown Police Department.
- C. If your request to ride is granted, you will be notified of the date and time for you to ride.

2. RELEASE OF LIABILITY FORM

- A. Read this form carefully and be certain you understand it.
- B. This form is to be filled out at the police department in the presence of a witness on the date you are scheduled to ride.
- C. The witnesses called for will be provided by the department.
- D. For minors under age eighteen (18), the parent or legal guardian will be required to come to the police department at the time and date the minor is scheduled to ride and sign the Release of Liability Form with the minor in the presence of a department witness.

3. EVALUATION FORM

The Germantown Police Department is constantly striving to be a better service to our community. Your views of the Ride-Along program are of great interest to us. Please complete the Evaluation Form after your ride is over and return it to the shift supervisor.

4. All riders must be attired in neat dress clothing, no denims, blue jeans or such type materials and no school or company jackets with identifying emblems, as this will be just cause for being refused permission to ride in the police squad car.

5. RIDERS WILL NOT:

- A. In any way interfere or assist the officers unless your aid is requested.
- B. Be allowed to be present on juvenile cases where records and arrests are, by law, confidential.
- C. Be allowed to be present during interviews of a serious criminal incident such as a homicide or morals offense.
- D. Be allowed to be present during any interrogation on a criminal matter.
- E. Enter into or upon any person's private residence or property where officers are responding to a disturbance or complaint.
- F. Leave the squad car without the permission of the officer.
- G. Be allowed to ride during police pursuit.

6. Any rider of the opposite sex will normally ride with two officers present.

7. Bring this form with you at the time you are to ride.

8. RIDE PARTICIPANTS SHALL FOLLOW WITHOUT QUESTION THE INSTRUCTIONS AND DIRECTIVES OF THE OFFICER IN CHARGE AT ALL TIMES.

NOTE: Minors under the age of sixteen (16) years will not be allowed to participate in this program.

RELEASE AND WAIVER OF LIABILITY – MINOR

For and in consideration of the Germantown Police Department extending

(Minor’s Name)

at the request of all the undersigned, the opportunity of participating in the Citizen Ride-Along Program, the undersigned jointly and severally hereby assume all risk of personal injury, death, property damage and any other loss said minor may sustain in and about any patrol car and in any other way arising out of the program.

The undersigned further agree to indemnify and hold harmless the Village of Germantown, its officials, police department, police officers and all other personnel from any and all claims, demands or other actions arising out of personal injury, death, property damage or other loss to said minor in and about any patrol car and in any other way arising out of the program. It is our intent that the assumption of risk, release and hold-harmless herein described are jointly and severally binding upon our heirs, executors and administrators.

CAUTION: READ BEFORE SIGNING. THIS DOCUMENT WAIVES IMPORTANT RIGHTS.

IN WITNESS WHEREOF, we have hereunto set our hands at Germantown, Wisconsin, this _____ day of _____, 20 _____.

(Minor Signature)

(Father)

(Mother)

RELEASE AND WAIVER OF LIABILITY – ADULT

For and in consideration of the Germantown Police Department extending me, at my request, the opportunity of participating in the Citizen Ride-Along Program, I hereby assume all risk of personal injury, death, property damage and any other loss I may sustain in and about any patrol car and in any other way arising out of the program, and I hereby release the Village of Germantown, its officials, police department, police officers and all other personnel from any and all liability whatsoever for personal injury, death, property damage and any other loss I may sustain in and about any patrol car and in any other way arising of the program.

I further agree to indemnify and hold harmless the Village of Germantown, its officials, police department, police officers and all other personnel from any and all claims, demands or other actions arising out of personal injury, death, property damage or other loss to me in and about any patrol car and in any other way arising out of the program.

It is my intent that the assumption of risk, release and hold-harmless herein described are binding upon my heirs, executors and administrators.

CAUTION: READ BEFORE SIGNING. THIS DOCUMENT WAIVES IMPORTANT RIGHTS.

IN WITNESS WHEREOF, I have hereunto set my hand at Germantown, Wisconsin, this _____ day of _____, 20 _____.

(Signature)

(Witness)

**GERMANTOWN POLICE DEPARTMENT
EVALUATION FORM – CITIZEN RIDE ALONG PROGRAM**

Please complete this form after your ride in a police squad car and give it to the supervisor on duty, sealed in the envelope provided. Thank you.

DATE OF RIDE: _____ TIME: _____ to _____

UNIT ASSIGNED: _____ OFFICER(S) NAME YOU RODE WITH _____

CIRCLE ONE

Was this an educational experience for you? Yes No

Are you considering law enforcement as a career? Yes No

Were you riding in a marked (identifiable) squad car? Yes No

Do you feel that the officer performed his/her duties properly? Yes No

Did you feel that people were watching you and your conduct? Yes No

Did this ride give you a better understanding of the police officer's job & position? Yes No

Do you think this ride-along program should be continued? Yes No

Activities witnessed

Suggestions for improvement of the program

Use reverse side of this form for any additional comments you wish to make.

Signature

**GERMANTOWN POLICE DEPARTMENT
OFFICER'S EVALUATION FORM – CITIZEN RIDE ALONG PROGRAM**

Each police officer having a Citizen Ride-Along participant is to complete this form at the end of the ride.

Do you feel this ride had a positive effect on the citizen? Yes No

If no, please explain

Did the citizen show a sincere interest? Yes No

Do you think this Ride-Along Program should be continued? Yes No

Suggestions for improvement of the program

Additional Comments

Signature of Officer



Village of

Germantown
Willkommen

Department of Police
N112 W16877 Mequon Rd P.O. Box 96
Germantown WI 53022
Phone: (262) 253-7780 Fax: (262) 253-7787
Email: gtpd@germantownpolicewi.gov

Patrick J. Merten
Chief of Police

APPENDIX B

Dear Ride-Along Applicant:

Your request to participate in the Germantown Police Department's Citizen Ride-Along Program has been approved. Please report to the Germantown Police Department on _____, 20____ at _____ A.M. / P.M. for completion of the Release and Waiver of Liability forms. Minors under 18 years of age are required to be accompanied by a parent(s) or guardian to sign the Release and Waiver of Liability forms.

Your assignment to a police squad will be made by the shift supervisor at this time. Your ride will begin following a brief orientation.

I wish to thank you for taking this interest in your police department. I know you will experience a greater understanding of the police officer's duties and responsibilities to his/her community, and in return we will get to know our citizens better.

Sincerely,

Patrick J. Merten
Chief of Police