

**IMPORTANT: READ FIRST!**

Applications for block parties must be made 15 working days in advance of the date requested. Permission for a block party may be granted by the Village Clerk or his/her designee provided the following conditions are adhered to:

1. Location DOES NOT involve a federal, state or county trunk highway system, or is a major through street of the Village.
2. Such closure WILL NOT cause unreasonable traffic congestion, result in a disturbance of the peace, or endanger the public health, welfare and safety.
3. Access to a business place WILL NOT be disrupted.
4. We are reasonably sure a majority of the property owners affected are agreeable to holding a block party. If in the event that any person who resides or conducts business in the blocked-off portion of the street objects to such closing, the application for the permit MAY BE DENIED. Complete and return listing of participants.

RESPONSIBILITY OF PERMITTEE:

1. Acceptance of a permit shall make the applicant primarily liable for damages to persons or property caused by reason of the closing. The Village shall not be liable for any damage caused by the street closing.
2. Permittee shall be responsible for making arrangements with the Director of Public Works to procure the barricades used to close the streets. No block party shall commence or continue unless barricades are properly placed and maintained.
3. Music or noise levels must be kept at a reasonable level so as not to disturb others. Amplified noise or music IS PROHIBITED at block events.
4. Block parties shall start no earlier than 10:00 a.m. and end no later than 8:30 p.m.

When permission has been granted, the Village will deliver a sufficient number of marked barricades to the address of the person making the request. The person making the request is responsible for the erection and removal of the barricades. The barricades shall be returned to the point of delivery for pick-up by the Village on the next working day.



N112 W17001 Mequon Road  
 Germantown, WI 53022  
 Clerk's Office: 262-250-4740

## BLOCK PARTY APPLICATION

Please complete form and the accompanying list of block party participants. Submit all forms and \$25.00 fee to Village of Germantown Clerk's Office. Application must be submitted no less than (15) working days in advance of event. A late fee of \$10.00 will be assessed if application is received after the 15-day deadline.

### Block Party Permit Fees

Permit Fee: \$25.00	
Late Fee (per day after 15-day deadline): \$10.00	
<b>Total</b>	

First Name	M.I.	Last Name
Responsible Person's Address:		
Phone Number:	Email Address:	
Date/Time of Block Party:		
Block Party Location:		
Barricades to be placed at:		

If you have any questions, feel free to contact the Police Department at (262) 253-7780

<i>For Office Use Only:</i>	
Date: _____	Rec. by Initials: _____ Amt Paid: _____
Police Dept: Approved _____ or Denied _____	
Public Works Dept: Approved _____ or Denied _____	
Fire Dept: Approved _____ or Denied _____	
Permit Issued For: (Date) _____	
Permit Granted by: _____	Date Granted: _____
Village Clerk	

